|  |  |  |  |  |  |  | ARC lndi Church in Ce |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2024 Arch Location Payroll Calendar |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | SUN | MON | TUES | WED | THURS | FRI | SAT |  | SUN | MON | TUES | WED | THURS | FRI | SAT |
| Dec 2023 | 24 | 25 | 26 | 27 | 28 | $\begin{array}{\|l\|} \hline 29 \\ \hline 12 / 10-12 / 23 \\ \hline \end{array}$ | 30 | $\begin{gathered} \text { Jun/Jul } \\ 2024 \\ \hline \end{gathered}$ | 30 | 1 | 2 | 3 | $\text { - }_{\text {Holiday }}-1$ | 5 | 6 |
|  | 31 | 1 | 2 | 3 | 4 | 5 | 6 | Jul 2024 | 7 | 8 | 9 | 10 | 11 | $\begin{aligned} & 12 \\ & 6 / 23-7 / 6 \end{aligned}$ | 13 |
| Jan 2024 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |  | 14 | 15 | 16 | 17 | 18 | 19 | $20$ |
|  |  |  |  |  |  | 12124-1/6 |  |  |  |  |  |  |  |  |  |
|  | 14 | $-\frac{15}{\text { Holiday }}-$ | 16 | 17 | 18 | 19 | 20 |  | 21 | 22 | 23 | 24 | 25 | $\begin{aligned} & \hline 26 \\ & 7 \pi-7 / 20 \\ & \hline \end{aligned}$ | 27 |
|  | 21 | 22 | 23 | 24 | 25 | $\begin{gathered} 26 \\ 177-1 / 20 \\ \hline \end{gathered}$ | 27 |  | 28 | 29 | 30 | 31 | 1 | 2 | 3 |
|  | 28 | 29 | 30 | 31 | 1 | 2 | 3 | Aug 2024 | 4 | 5 | 6 | 7 | 8 | $\begin{aligned} & \mathbf{9} \\ & 7 / 21-8 / 3 \end{aligned}$ | 10 |
| Feb 2024 | 4 | 5 | 6 | 7 | 8 | $\begin{aligned} & \mathbf{9} \\ & 1 / 21-2 / 3 \end{aligned}$ | 10 |  | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|  | 11 | 12 | 13 | 14 | 15 | 16 | 17 |  | 18 | 19 | 20 | 21 | 22 | $\begin{aligned} & 23 \\ & 8 / 4-8 / 17 \end{aligned}$ | 24 |
|  | 18 | 19 | 20 | 21 | 22 | $\stackrel{23}{23-217}$ | 24 |  | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|  | 25 | 26 | 27 | 28 | 29 | 1 | 2 | Sept 2024 | 1 | $-\frac{2}{H_{\text {Holiday }}}-$ | 3 | 4 | 5 | $\begin{aligned} & \hline 6 / 18-8 / 31 \end{aligned}$ | 7 |
| Mar 2024 | 3 | 4 | 5 | 6 | 7 | $\begin{aligned} & 8 \\ & 2 / 18-3 / 2 \end{aligned}$ | 9 |  | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
|  | 10 | 11 | 12 | 13 | 14 | 15 | 16 |  | 15 | 16 | 17 | 18 | 19 | $\begin{aligned} & 20 \\ & 9 / 1-9 / 14 \end{aligned}$ | 21 |
|  | 17 | 18 | 19 | 20 | 21 | $\begin{aligned} & 22 \\ & 3 / 3 / 3 / 16 \\ & \hline \end{aligned}$ | 23 |  | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
|  | 24 | 25 | 26 | 27 | 28 | 29 | 30 |  | 29 | 30 | 1 | 2 | 3 | $\begin{aligned} & \hline 4 \\ & 9 / 15-9 / 28 \end{aligned}$ | 5 |
|  | 31 | $-\frac{1}{\text { Holiday }}-$ | 2 | 3 | 4 | $\begin{array}{l\|l\|l\|l\|} \hline 5 \\ \hline 1 / 30 \end{array}$ | 6 | Oct 2024 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|  | 7 | 8 | 9 | 10 | 11 | 12 | 13 |  | 13 | 14 | 15 | 16 | 17 | $\begin{aligned} & 18 \\ & 9 / 29-10 / 12 \end{aligned}$ | 19 |
|  | 14 | 15 | 16 | 17 | 18 | $\begin{aligned} & 19131-4 / 13 \end{aligned}$ | 20 |  | 20 | 21 | 22 | 23 | 24 | 925-10,12 | 26 |
| Apr 2024 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |  | 27 | 28 | 29 | 30 | 31 | 10113-10/26 | 2 |
|  | 28 | 29 | 30 | 1 | 2 | $\begin{aligned} & \hline 3 \\ & 4 / 14-4 / 27 \\ & \hline \end{aligned}$ | 4 |  | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|  | 5 | 6 | 7 | 8 | 9 | 10 | 11 | Nov 2024 | 10 | 11 | 12 | 13 | 14 | $\begin{aligned} & 15 \\ & 10 / 27-11 / 9 \\ & \hline \end{aligned}$ | 16 |
|  | 12 | 13 | 14 | 15 | 16 | $\begin{aligned} & 17 \\ & 4 / 28-5 / 11 \end{aligned}$ | 18 | Nov 2024 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| May 2024 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |  | 24 | 25 | 26 | 27 | $\text { . } 28 \text { Holiday }-1$ | $\begin{aligned} & 29 \\ & 11 / 10-11 / 23 \end{aligned}$ | 30 |
|  | 26 | $-\frac{27}{\text { Holiday }}$ | 28 | 29 | 30 | $\begin{aligned} & 31 \\ & 5 / 12-5 / 25 \end{aligned}$ | 1 |  | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|  | 2 | 3 | 4 | 5 | 6 | 7 | 8 |  | 8 | 9 | 10 | 11 | 12 | $\begin{aligned} & 13 \\ & 11 / 24-1217 \end{aligned}$ | 14 |
|  | 9 | 10 | 11 | 12 | 13 | $\begin{aligned} & 14 \\ & 5 / 26-6 / 8 \end{aligned}$ | 15 | Dec 2024 | 15 | 16 | 17 | 18 | 19 | $\underline{\text { Holiday }} \overline{\text { Begins }}$ | 21-- |
| Jun 2024 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |  | $\underline{22}$ | 23 | 24 | 25 - | $26--$ | $-\frac{27}{128 \cdot-12121}$ | 28 |
|  | 23 | 24 | 25 | 26 | 27 | $\begin{aligned} & 28 \\ & 6 / 9-6 / 22 \end{aligned}$ | 29 |  | $\underline{29}$ | $-\frac{30}{- \text { Holiday }}-$ | 31 | 1 JAN25 | 2 | 3--- |  |
|  | 30 | 1 | 2 | 3 | - $4_{\text {Holiday }}$ - | 5 | 6 | Jan 2025 | 5 | 6 | 7 | 8 | 9 | $\begin{gathered} 10 \\ 12 / 22-01 / 4 \\ \hline \end{gathered}$ | 11 |
| Changes Due | Payroll Ac When pre Changes | on \& Stipend aring for hiring fective with th | Request fo and term e $12 / 27 / 24$ | ns are due ations; pleas and 01/10/25 | every Tuesday se carefully e pay dates ar | in non-payro xamine the pa e required to | oll weeks for <br> ay periods an be submitted | , terminations, responding pa day December | benefit rela dates for 7, 2024. | d changes, al pay. | nd stipend re | quests. |  |  |  |
| Approvals Due | Superviso Locations | are required re required to | to approve approve p | imecards by runs by Tu | Noon on Mo uesdays in mo | ndays in paid st paid weeks | d weeks. <br> s; please mak | payroll weeks | hat require | arly payroll | reparation | da approva |  |  |  |
| Pay Day | with corres | ponding pay p | eriods |  |  |  |  |  |  |  |  |  |  |  |  |
| Catholic Cen | er Holidays, | Holy, and Fea | st Days | - - | - | - |  | --- | - | - | - | - | --- |  |  |
| Martin Luthe Easter Mon Memorial D Independen Labor Day Thanksgivin Christmas H Catholic Ce | King, Jr. ay <br> Day <br> Day <br> oliday <br> ter Offices | y <br> Reopen | $\begin{aligned} & \mathrm{Mo} \\ & \mathrm{Mo} \\ & \mathrm{Mo} \\ & \mathrm{Th} \\ & \mathrm{Mc} \\ & \mathrm{Th} \\ & \mathrm{Fr} \\ & \mathrm{Tr} \end{aligned}$ |  | 15th <br> th ber 2nd mber 28th 20th - Mon nter reopens | ay January 6 on Monday Ja | 6th <br> January 6, 202 |  |  |  |  |  |  |  |  |

